

BRAZIL CITY PARKS & RECREATION BOARD
DECEMBER 5, 2007

- President Ruthann Jeffries called the meeting to order at 7:03 p.m.
- The November 7 minutes were read and approved.
- Treasurer's Report—Linda Messmer
Mrs. Jeffries publicly thanked Linda Messmer for her excellent management and reporting of the parks' budget. Mrs. Messmer then gave husband, Steve, some of the credit!
There was discussion concerning the need to go before the Board of Works for permission to buy a tractor. Councilwoman Pat Heffner and Brad Deal will check with Judy Woods, State Towns & Cities Ass'n., and Mayor Bradshaw respectively for a definitive answer.
The report below was compiled and interpreted by Steve Messmer from information given by the Brazil City Clerk-Treasurer.

--Non-reverting Fund

Beginning Balance October 31, 2007.....	\$7,190.54
Revenue.....	\$ 350.00
Disbursements.....	<u>\$ 00.00</u>
Ending Balance November 30, 2007.....	\$7,540.54

--Park & Recreation Board Fund

Beginning Balance October 31, 2007.....	(\$48,120.87)
Revenue.....	\$ 00.00
Disbursements.....	<u>(\$12,212.90)</u>
Ending Balance November 30, 2007.....	(\$60,333.77)

The vendor and encumbrance lists were reviewed as well as the budget percentages. Also, the Board, with the direction of Mrs. Messmer, determined how much money would be left at the end of December which was between \$4000 and \$5,000. Again, all these documents are filed with the minutes.

The Board also discussed how, if passed, the tractor would be paid for. The suggestion was that the Board would pay \$15,000 this year and the balance next year.

- Superintendent's Report—Bill Houck
 - All parks are winterized.
 - General maintenance is ongoing—trash, picking up limbs and sticks, etc.
- Old Business
After discussion, Linda Messmer motioned to order lumber for new benches to be built this winter not to exceed \$950. Seconded by Caroline McCullough. Carried. Getting the lumber and constructing the benches won't begin until the new storage building is finished since the workshop is full.

- New Business
 - Curt Kumpf (son of Carl and Thelma Kumpf) would like to donate a nice bench with memorial plaque in memory of his parents to be located near the Bandshell. Mr. Houck will research this project and exact location.
 - Mr. Houck gave the three bids for a new tractor for the parks. He favored Humphrey's of Greencastle bid since it included the box scraper as well as the good reputation for maintenance. Linda Messmer motioned to direct Bill Houck, after hearing about the Board of Works, to purchase a 3240 Kubota tractor—HSTC cab, turf tires, 4WD, heavy duty loader and bucket, quick attach, box scraper and pallet forks—from Humphrey's for \$24,240 with \$15,000 paid in 2007 and \$9,240 in 2008. Seconded by Brad Deal. Carried.
- The meeting was adjourned at 8:25 p.m.

Respectfully submitted,


Caroline McCullough